

NOTICE OF OPPORTUNITY TO PROPOSE A COMPREHENSIVE PLAN AMENDMENT

The City's [Comprehensive Plan](#) (Comp Plan), titled "Toward a Sustainable Seattle," is a document created in 1994 that sets out the goals, values and policies guiding the City as it grows over time.

With a few limited exceptions, the [Washington State Growth Management Act](#) allows the Council to amend the Comp Plan once a year. Anyone can suggest an amendment, including neighbors, business owners, councilmembers and city staff. Proposed amendments may include changes to policies, the future land use map, appendices, or other components of the Comp Plan. To be eligible for consideration, applications for proposed amendments must be submitted May 15th.

Following the submission deadline, the Council and Mayor review the proposed amendments through a multi-step process.

1. First, by the end of July, the Council, with the advice of the Planning Commission and Department of Planning and Development (DPD), determines whether the subject matter of a proposed amendment is appropriate for the Comp Plan and whether it is feasible to consider the policy and regulatory implications of a proposed amendment within the one-year review cycle. Then, the Council, by resolution, establishes a docket of amendments it will consider in the annual amendment cycle. This is sometimes called the docket setting or threshold decision.
2. Next, by the end of November, DPD, in consultation with other departments with expertise, performs environmental review on the proposed amendments, develops a recommendation for Council, and drafts a bill for Council consideration that would amend the Comp Plan.
3. Finally, by the end of March, the Council holds a public hearing, consults with the Planning Commission, and passes an ordinance that amends the Comp Plan.

For the 2012-2013 Comp Plan amendment cycle, **proposals from the public are due by 5 p.m. on May 15, 2012.** The application to propose an amendment is available from Councilmember Richard Conlin's website at www.seattle.gov/council/conlin. Proposed amendments may be sent by email to complan@seattle.gov. Alternatively, amendment applications may be sent to the Council c/o:

**Councilmember Richard Conlin
Seattle City Council
Planning, Land Use and Sustainability Committee
P.O. Box 34025
Seattle, WA 98124-4025**

This year the City will begin a 7-year major update to the Comp Plan required by the Growth Management Act. The Council may elect to defer amendments proposed in May to consideration as part of the 7-year major update or the first annual amendment cycle after the 7-year update. For more information on the 7-year major update or the Comprehensive Plan generally, please contact Tom Hauger of DPD at 206.684.8380, tom.hauger@seattle.gov.

Questions?

If you have questions about submitting amendment applications, please contact Peter Harris of Council Central Staff at 206.684.8368, peter.harris@seattle.gov, or Ketil Freeman of Council Central Staff at 206.684.8178, ketil.freeman@seattle.gov.